



**ACAC Grants Committee
(Arlington Cultural Council)**

MAY 2021 Minutes

7:30 p.m. – 9:00 p.m.

Present:

Nick Castellano, Recording Secretary	p	Emily Reynolds, Corresponding Secretary	p
Andrew Conway, Treasurer	p	Scott Samenfeld, Publicity Coordinator	p
Susan Larson, Co-Chair	p	Todd Brunel	p
Brian McMurray, Guest	p		

Remote Participation Following Executive Order on Remote Participation

Date and Time:

Registration in advance for this meeting:

<https://us02web.zoom.us/join/zoom/register/tZlqcOGuqjMpHdLhkYC6VTrg3WvO2YzjQw9Y>

MINUTES

MEETING INTRODUCTION: Susan Larson confirmed that everyone had access, introduced the remote meeting and read the online meeting instructions from the Town.

1. Vote on Approval of April 2021 Meeting Minutes

Scott motions to approve the minutes. Andrew seconded. Motion passed unanimously.

2. Treasurer Update

Andrew reports that almost all initial W-9 and grant acceptance forms have been received with the exception of Arlington Author and Haiku in the Heights. Most payments have been disbursed with a few exceptions.

3. Corresponding Secretary Update

Emily confirmed that we will need to vote on approving final reports as we receive them.

4. Publicity Update

Nothing went out to the public this month

5. ACAC Liaison Update

The committee described potential conflict of interest in having a member of the ACC as a liaison as a voting member or otherwise. The committee also discussed the potential conflict of interest in past and current granting to the ACAC. Previous history of the ACC and ACAC were discussed. It was suggested that Nick speak with Doug Heim, the Town's counsel along with Scott as a next step.

6. Grantee Updates, upcoming events

Current Grant projects were discussed and project liaisons discussed attending upcoming events as well.

7. Survey

The Survey working group completed work on the Grants Committee Survey and the rest of the committee was solicited for feedback. The Survey will be distributed in the coming month.

8. Other Business

Susan has decided to add "Vote on Final Reports" as a standing agenda item for future events.

9. Adjourn

Andrew motion to adjourn the meeting. Scott seconded. Motion passed unanimously

The meeting was adjourned at 8:23.

Submitted by Nick Castellano, Recording Secretary